

Policy 103: Long-Range Needs Assessment**Status:** ADOPTED**Original Adopted Date:** 8/13/2007 | **Last Reviewed Date:** 01/08/2026

Long-range needs assessment enables the school district to analyze assessment data, get feedback from the community about its expectation of students and determine how well students are meeting student learning goals. The board will conduct ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation.

In conjunction with the in-depth needs assessment of the school district, the board will authorize the appointment of a committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

The vision, mission and belief statements; the identified major educational needs; and the student learning goals will reflect recommendations from the community. A continuous improvement process provides for ongoing input into educational needs of the school community. This includes regular district wide needs assessment, student surveys, staff input and graduate follow up studies.

The board shall establish a School Improvement Advisory Committee representing a cross-section of interests from the school and community to conduct a long-range five year needs assessment. The School Improvement Advisory Committee is valued for their input on: 1)major needs of the district, 2)student learning goals, and 3)the effectiveness of the annual progress report in communicating school improvement activities focused on student achievement.

It is the responsibility of the superintendent to ensure the school district community is informed of students' progress on state and locally determined indicators. The superintendent will report annually to the board about the means used to keep the community informed.

As a result of the board and committee's work, the board will determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the educational needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Iowa Department of Education.

Legal Reference:	Iowa Code §§ 21; 256.7; 280.12. 281 I.A.C. 12.8(1)(b).
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I.C. Iowa Code

Iowa Code § 21

Iowa Code § 256.7

Iowa Code § 280.12

Description[Open Meetings](#)[DE - Duties of State Board](#)[Uniform School Requirements - School Improvement
Advisory Committee](#)**I.A.C. Iowa Administrative Code**

281 I.A.C. 12.8

Description[General Accreditation Standards - Student Achievement](#)**Cross References****Code**

101

200.03

208

208-R(1)

602.01

602.02

602.03

603.01

606.06

801.01

801.02

Description[Educational Philosophy of the School District](#)[Responsibilities of the Board of Directors](#)[Board Committees](#)[Board Committees - Regulation](#)[Curriculum Development](#)[Curriculum Implementation](#)[Curriculum Evaluation](#)[Basic Instruction Program](#)[Insufficient Classroom Space](#)[Buildings & Sites Long Range Planning](#)[Buildings & Sites Surveys](#)