

STUDENT FIELD TRIPS AND EXCURSIONS

The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions.

In authorizing field trips and excursions, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent. Written parental permission will be required prior to the student's participation in field trips and excursions. **THE SUPERINTENDENT'S APPROVAL WILL BE REQUIRED FOR FIELD TRIPS AND EXCURSIONS OUTSIDE THE STATE. BOARD APPROVAL WILL BE REQUIRED FOR FIELD TRIPS AND EXCURSIONS, WHICH INVOLVE UNUSUAL LENGTH AND OVERNIGHT TRIPS.**

- The trips must be directly connected with and contribute to the educational development of the student.
- The trip must be sponsored by the school and supervised by school authorities.
- The trip must be considered an official school function.

Field trips and excursions are to be arranged with the principal well in advance. The employee must submit a detailed schedule and budget. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

Legal Reference: 390 C.F.R. Pt. 390.3(f) (1993).
Iowa Code ** 279.8 (1995).
281 I.A.C. 43.9

Cross Reference: 503.1 Student Conduct
4. Good Conduct Rule
603. Instructional Curriculum
711. Transportation

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