

CLASSIFIED EMPLOYEE TRANSFERS

Determining the location where a classified employee's assignment will be performed is the responsibility of the superintendent and within the sole discretion of the board. In making such assignments each year the superintendent shall consider the qualifications of each classified employee and the needs of the school district.

A transfer may be initiated by the employee, the principal or the superintendent.

It shall be the responsibility of the superintendent to transfer classified employees and report such transfers to the board.

The requirements stated in the Educational Support Personnel Employee Handbook and in the Master Contract between employees in collective bargaining unit and the board regarding the assignment of such employees shall be followed.

Legal Reference: 29 U.S.C. **621-634 (1988).
 42 U.S.C. **2000e et seq. (1988).
 42 U.S.C. **12101 et seq. (Supp. 1990).
 Iowa Code ** 20.9; 35C; 216; 279.8; 294.1(1995).

Cross Reference: 411.2 Classified Employee Qualifications. Recruitment, Selection
 5. Classified Employee Assignment

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